

List your property to be used as a film location

Property registration form

Your name:

Name of location:

Location Address:

Location Eircode:

Location region: Please circle: North Wicklow, East Wicklow, South Wicklow, West Wicklow.

Contact details of owner:

Your name:

Your phone number:

Your email address:

Location website:

Ownership details: (Can be an individual, commercial company or authority, include their name, title, address if it's different from the location address and contact details)

Location representative (if different to the location owner), i.e. Who to contact about the location:

Location details:

Describe the property:

Please use this space to provide any specific details of your location, which you consider relevant. This description should be a concise list of the different features contained within your location. Include everything - if in doubt write it down.

Type of Location

We need to know how to categorise your location on the database. Please select a category to help us identify your location type and cross-reference its features:

Availability of storage areas:

Please give details of any spaces on or close to the location that may be made available for storage (e.g. rough dimensions, is the storage area secure, weatherproof etc.)

Describe the parking space:**Other Restrictions**

Please give details of any other restrictions you consider relevant to a filmmaker (e.g. open to the public or property in use Sunday mornings).

Terms and conditions:

Declaration and Data Protection (Amendment) Act 2003: Important

Please read carefully.

Failure to accept points 1 - 5 means that we will not be able to register your location on our database or offer you opportunities to feature in our marketing and promotional material. Wicklow Film Office is owned and operated by Wicklow County Council

(1) I, the undersigned, being the properly authorised representative for the location(s) as named in this application, declare that all the information I have provided is, to the best of my knowledge, true.

(2) I give permission for all the information I have provided (including all associated photographic material, more specifically defined as film negatives, film positives, film prints, digital images or recording of an electronic nature) to be held on a computerised database. I consent to all such information being disclosed to persons requesting details of locations from Wicklow Film Office, by mail, electronic mail and via the Wicklow Film Office on-line location library.

(3) I understand that Wicklow Film Office will make every effort to ensure the accuracy of the information contained on the database, and will take all reasonable steps to verify the bona fides of persons requesting from the database.

(4) I understand that Wicklow Film Office will not have any liability to the location owners for any loss, damages, costs or expenses which the location owner suffers or incurs as a result of providing the above information or as a result of any arrangements the location owner may make with third parties introduced through Wicklow Film Office for the use of their property as a location.

(5) In accordance with the requirements of the Data Protection Act 2003, Wicklow Film Office needs to obtain your consent to contact you by post, phone, fax or email for a range of purposes. Wicklow Film Office will contact you when we receive film enquiries relating to

your property and to ensure that your location record is up-to-date. From time to time Wicklow Film Office may want to contact you by phone, fax, email or letter about events, activities, publications and our other services that may be of interest to you. You have the right to access your records held by Wicklow Film Office. If you wish to have access to them please write, stating the location name and address to: Wicklow Film Office, Clermont House, Wicklow County Campus, Rathnew, Co. Wicklow

Signature of property owner:

Date:

Please note that locations added without corresponding images will not be approved.