

# WICKLOW COUNTY COUNCIL

## APPLICATION FOR PERMISSION TO ERECT MEMORIAL HEADSTONE IN A COUNTY COUNCIL BURIAL GROUND

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NAME OF APPLICANT \_\_\_\_\_  
(Person With responsibility for Erecting Headstone)

ADDRESS: \_\_\_\_\_

**CONTACT NO:** \_\_\_\_\_

NAME OF DECEASED: \_\_\_\_\_

NAME OF BURIAL GROUND: \_\_\_\_\_

NO. OF GRAVE SPACE IN ABOVE BURIAL GROUND: \_\_\_\_\_ SECTION: \_\_\_\_\_

NAME AND ADDRESS OF PERSON WHO GAVE INSTRUCTIONS FOR THE ERECTION OF THE MONUMENT:

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STATE HERE THE DIMENSIONS OF THE MONUMENT: \_\_\_\_\_

MAXIMUM SIZE OF MEMORIAL PERMITTED IS: 6FT IN HEIGHT - PLINTH: 3ft 8" or 44" in length) 1ft 6" or 18" front to back (except in new extensions of Castlemacadaman, Manor Kilbride & Rathbran it is 1ft or 12") 4" in height - (PLEASE SEE ATTACHED SKETCH)

FOUNDATION DETAILS: \_\_\_\_\_

STATE HERE A BRIEF SPECIFICATION OF THE MONUMENT TO BE ERECTED:

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A DETAILED SKETCH OF THE PROPOSED MONUMENT SHOULD BE ATTACHED TO APPLICATION.

DATE OF WORK EXPECTED TO COMMENCE: \_\_\_\_\_

(Work cannot commence prior to approval from Wicklow Co Co-Please allow approximately 2 weeks from date of receipt of application minimum.)

I declare the above particulars to be correct.

SIGNED: \_\_\_\_\_  
(Name of Applicant / Headstone Mason)

DATE: \_\_\_\_\_

**All fields on application form must be completed or application will be returned.**

The following cemeteries have an element of a lawn cemetery in which foundations have been laid. **PLEASE NOTE that a foundation fee of €369.00** inclusive of VAT is applicable.

**St Gabriels Cemetery, Arklow  
Redford Cemetery, Greystones  
Roundwood Cemetery  
Kilmurray Cemetery  
Dunlavin Cemeteries  
Liscolman Cemetery  
Castlemacadam Cemetery  
Manor Kilbride Cemetery  
Rathbran Cemetery  
Rathnew Cemetery**

**In all other Wicklow County Council cemeteries the fee applicable is €25.00.** Memorial Application forms must be completed and submitted to the Environmental Section, Wicklow County Council for approval.

Once approval has been granted, work can commence. No headstones are to be erected outside of working hours of **10am to 4pm Mon - Fri**

Signed application forms must be produced to the Registrar or Caretaker prior to commencement.

**Within these lawn cemeteries the use of kerb stones, footstones, chains and railings on the surface of the grave areas is strictly prohibited. Wicklow County Council reserve the right to remove any such items without notice. The use of trees, shrubs, plant vases, artificial wreaths and other obstructions on the surface of the grave areas is strictly prohibited and Wicklow Co Co reserve the right to remove any such items without notice.**

Each applicant making application to erect a headstone is requested to sign this agreement form, with the conditions of the lawn cemetery highlighted. All information regarding conditions of lawn cemetery is provided to purchasers through Burial Ground Registrar.

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I / We \_\_\_\_\_

**NAME AND ADDRESS OF PERSON WHO GAVE INSTRUCTIONS FOR THE ERECTION OF THE MONUMENT)**

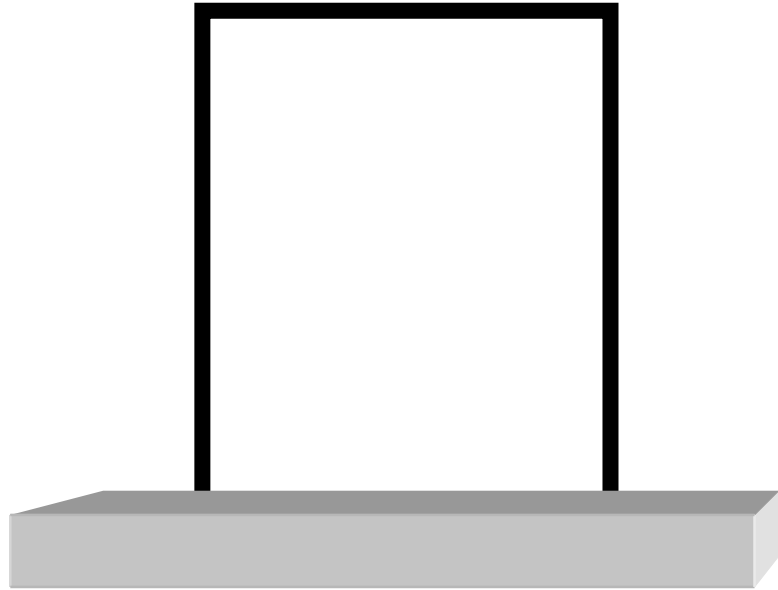
agree to abide by the terms and conditions of the lawn cemetery at \_\_\_\_\_ as follows:

**The use of kerb stones, footstones, chains and railings on the surface of the grave areas is strictly prohibited. Wicklow County Council reserve the right to remove any such items without notice. The use of trees, shrubs, plant vases, artificial wreaths and other obstructions on the surface of the grave areas is strictly prohibited and Wicklow Co Co reserve the right to remove any such items without notice.**

Signed : \_\_\_\_\_

Date: \_\_\_\_\_

**Max: 6ft in height (72 inches)**



**Plinth: 3ft 8" or 44" in length**  
**1ft 6" or 18" front to back (except in new extensions of**  
**Castlemacadam, Manor Kilbride & Rathbran it is 1ft or 12")**  
**4" in height**