

Instrument Loan Agreement

Music Generation Wicklow and Wicklow County Council Libraries

This agreement is between Music Generation Wicklow and Wicklow County Council Library Service and

Name (Parent/Guardian): _____ PRINT

Address: _____ PRINT

Landline: _____ Mobile: _____

Email: _____

Borrowing Details:

Borrower Name: _____ PRINT

Instrument Details: _____

D.O.B (young person borrowing the instrument): _____

School and class: _____ (if applicable)

Contract for _____ (length of rental)

Please tick whether you will be receiving music tuition with Music Generation Wicklow YES NO

Centre _____ Tutor _____

Are you receiving private tuition: Yes No

If yes, please name teacher/school that you are attending for private lessons :

_____ Contact Number : _____

Signed and referred by: _____ (This should be a Music Teacher, School Teacher, Youth Worker, Home School Liaison Officer etc.)

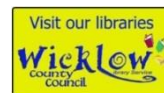
Rental Fee included please tick Amount _____

Deposit received please tick Amount _____

Instrument examined please sign: _____

Any marks noted on instrument - Please be specific):

PLEASE ALSO READ & SIGN THE TERMS & CONDITIONS OF THIS RENTAL AGREEMENT BELOW:



Music Generation Wicklow & Wicklow County Library Service Instrument Bank

Music Generation Wicklow and Wicklow County Council Library Service agree to:

- Provide a suitable musical instrument in good condition
- Provide a suitable case or bag to protect and carry the instrument
- Rent the instrument at a reasonable rate of payment
- Replace an instrument that may be faulty except when due to negligence on the part of the undersigned

THE FOLLOWING TERMS & CONDITIONS MUST BE ADHERED TO WHEN BORROWING INSTRUMENTS

I, the undersigned, agree to rent a musical instrument from Music Generation Wicklow and Wicklow County Council Library Service subject to the following terms and conditions:

1. Instruments can be borrowed by young people (under 18) living in Co. Wicklow.
2. The appropriate fee for rental must be paid subject to the agreement decided with Music Generation Wicklow and Wicklow Library Service.
3. The loan of this instrument is to the parent/guardian who signs this agreement. The parent/guardian must be present at the time of borrowing.
4. **Its is the responsibility of the parent/guardian to replace an instrument as new should any serious damage to, or loss of instrument take place.**
5. **Deposits are refundable if the instrument is returned in full working order and undamaged**
6. Any instrument case, holder, bow, mouthpiece, amp etc. must be returned with the instrument
7. The instrument must be stored in the case or bag provided or in a safe and secure location at home.
8. The borrower should familiarise him/herself with taking care of the instrument.
9. The borrower must take the utmost care to protect the instrument from loss, damage or theft while it is in his/her possession.
10. The borrower must not attempt to remove Music Generation Wicklow markings or other barcodes from the instrument nor place any stickers, dye or paint on the instrument
11. The borrowing library or MGW office must be informed immediately of any damage or loss
12. The borrower is responsible for the cost of any repairs of damage to the instrument while in their possession (beyond normal wear and tear) - Repairs will be carried out by Music Generation Wicklow
13. The Library must be informed of any change of circumstance (change of address etc.)
14. The instrument can be hired for a maximum period of 6 months.
15. The full instrument cost must be paid if the instrument is not returned after a period of one month following the termination of the contract.
16. The instrument must be returned to the Library from which it was borrowed.

17. The borrower must ensure that the Music Generation Wicklow and Wicklow County Council Library Service are acknowledged in any publicity or performance.
18. The lender does not accept responsibility for any injuries incurred while using an instrument on hire from the Service
19. The instrument must not be loaned to anybody else as it is the property of Music Generation Wicklow and Wicklow County Council Library Service
20. Decisions on all loans are at the discretion of both lending partners Wicklow County Library Service and Music Generation Wicklow.

I have read the conditions above in relation to the rental of a musical instrument from Music Generation Wicklow and Wicklow County Council Library Service. I understand the conditions and undertake to abide by them.

Signature of Borrower: _____ **Date:** _____

Signature of Parent /Guardian: _____ **Date:** _____

Signature of Library rep: _____ **Date:** _____

