

Wicklow Libraries Internet Usage Policy

- **Internet sessions are provided free of charge on a booking basis.**
- **One session only may be booked at any one time.**
- **Each session may comprise up to 50 minutes. Sessions may be extended depending on demand.**
- **Only one person per PC.**
- **Users will be restricted to one session per day.**
- **Free time which may arise between booked sessions will be allocated at staff discretion.**
- **Bookings which are not taken up within 10 minutes of the starting time will be forfeited.**
- **Users may use their own USBs and CDs in the PCs.**
- **Printing of material will carry a 10c per black & white A4 page charge.**
- **Filter software has been installed on all PCs.**
- **Children and under 16s may use the internet provided that a consent form is signed by a parent or guardian in the presence of a member of library staff. Under 12s must be accompanied at all times by an adult.**
- **Anyone using the Internet for inappropriate purposes, such as the viewing or downloading of explicit material will be barred from further use of the facility at any branch of Wicklow County Library.**
- **Internet users should be aware that use of the Internet will be monitored by library staff.**