



**APCOA PARKING Working for, and on behalf of
WICKLOW COUNTY COUNCIL
COMHAIRLE CHONTAE CHILL MHANNTÁIN**



*Please forward Applications
& queries to the following
address only:*

APCOA, Permit section,
PO Box 9943, Lucan,
Co. Dublin
Tel. (01) 6516 900

APPLICATION FOR ONE YEAR COMMERCIAL PARKING PERMIT (CP01-001)
LIMITED NUMBER AVAILABLE
PLEASE ANSWER ALL QUESTIONS AND SEE CONDITIONS ON PAGE 2 OF THIS FORM

Company Name & Registered number (Block Capitals): _____

Employee's name (Block Capitals): _____

Company Tel.: _____

Company Address (Block Capitals): _____

Is the above address your normal place of work? (Please circle) YES NO

Vehicle Make: _____ Model: _____

Vehicle Registration: _____ Engine capacity (C.C.): _____

I declare that the particulars in this application are true.

Company Authorised Signature: _____ Date: _____

The fee for a Commercial Parking Permit, which must accompany this application, is €200.00 for ONE year. Cheques/Postal Orders, etc. should be made payable to Wicklow County Council. We also accept Visa and Master cards. Please do not forward cash by post.

INSERT CREDIT CARD NUMBER HERE:

INSERT CREDIT CARD EXPIRY DATE & SECURITY CODE HERE:

PLEASE NOTE THE FOLLOWING:

INCOMPLETE APPLICATIONS WILL BE RETURNED. ALL COMMERCIAL PERMITS WILL BE ISSUED ON A FIRST COME FIRST SERVED BASIS. INITIALLY ONE PERMIT WILL BE ISSUED TO AN ELIGIBLE COMPANY. A SECOND PERMIT MAY BE ISSUED TO A COMPANY IF THE LIMIT OF 50 COMMERCIAL PERMITS FOR THE GREYSTONES AREA HAS NOT BEEN EXCEEDED.

THE RENEWAL OF A COMMERCIAL PERMIT IS THE RESPONSIBILITY OF THE COMPANY. A PERMIT IS ONLY VALID FOR THE VEHICLE AND THE PERMIT PARKING AREA INDICATED ON THE PERMIT. ALL DAY PARKING IS PERMITTED WHEN DISPLAYING A VALID PERMIT FOR THE SPECIFIED AREA.

IF YOUR COMPANY MOVES FROM THE ABOVE ADDRESS OR IF YOU DISPOSE OF YOUR VEHICLE, YOUR PERMIT IS NO LONGER VALID AND MUST BE RETURNED TO THIS OFFICE IMMEDIATELY.

REPLACEMENT PERMITS WILL BE ISSUED AT A COST OF €50 IN THE EVENT THAT THE PERMIT IS LOST/STOLEN OR TRANSFERRED TO ANOTHER VEHICLE.

IMPORTANT CHECK LIST

ENCLOSE YOUR PROOF OF COMPANY OPERATION & EMPLOYMENT BY SAME, COPY OF INSURANCE CERTIFICATE FOR VEHICLE, DRIVING LICENCE AND FEE.

WITH THIS APPLICATION YOU MUST

1. Supply to this office current documentary evidence of operation of company to support your application e.g. lease agreement, tax clearance certificate etc.
2. Supply a photocopy of the current insurance certificate for the vehicle indicating your name, company address and car registration. If the car is registered in the name of a company you must supply a copy of the current insurance certificate for the vehicle AND a letter from the company stating that you are employed by them, your address, the car registration and that you have habitual use of the vehicle AND
3. Supply a photocopy of current driving licence AND
4. Supply proof of employment by the company
5. Supply any other information requested by Wicklow County Council

REMEMBER TO SHOW CONSIDERATION TOWARDS OTHER DRIVERS WHEN PARKING YOUR VEHICLE.

Office Use only:

Company Documents supplied:	
Payment details:	CP01-001
Permit number:	