

**Grant for the provision or necessary improvement
of an individual water supply to a house**

Application for a grant

Local Authority:

WICKLOW COUNTY COUNCIL

Explanatory Notes:

This form must be completed by a person applying for a grant. Please read the explanatory Memorandum for the scheme before you complete this form.

This form must be accompanied by: -

- (a) A site location map of the house concerned.
 - (b) Where the exact nature and extent of proposed works are known at the time of application.
 - A detailed specification of the proposed works, and
 - A detailed estimate of the cost of the proposed works.
 - (c) If you are applying for a **filter system** the application must be accompanied by:
 - A detailed estimate of cost showing the type and cost of filters, and
 - A copy of the water test results.
- Incomplete or unsigned forms will be returned.
 - Works carried out before a prior inspection by the local authority do not qualify for a grant.

FOR OFFICE USE ONLY

FILE REFERENCE NUMBER : W/S _____

DATE APPLICATION RECEIVED : _____

GRANT REFERENCE NUMBER : _____

PLEASE COMPLETE IN BLOCK CAPITAL LETTERS

1. Full name of:

(a) Applicant _____

(b) Spouse _____

2. Revenue and Social Insurance Number (PPS Number)

(a) Applicant _____

(b) Spouse _____

3. Applicants postal address:

4. Contact details:

Home: () _____

Work: () _____

Mobile: _____

E-mail: _____

5. Address of house where water supply is being provided or improved:
(If same as question 3 please write in "same")

6. Age of house:

7. What is your present source of water (e.g. bored well, gravity supply, connection to group scheme or council mains, if other please specify)

(a) In what way is your current supply deficient?

(b) If your supply is a bored well, what year was it bored? _____

8. Name and address of proposed contractor(s)

9. Contractor's phone number: () _____

10. Contractor's Income Tax Reference number: _____

Contractor's VAT reference number: _____

Contractor's Tax District: _____

Contractor' C2 Certificate number: _____

Tax Clearance Certificate expiry date: _____

11. Do the proposed works involve:
(please tick appropriate box)

- The provision of a new supply?
- The refurbishment of an existing supply?
- The treatment of an existing supply?
- Other?

12. Description of the proposed works required:

13. Estimated cost of proposed works € _____
(not necessary if a new well is being bored)

14. Water supply for use in :
(please tick appropriate box)

- House only (domestic usage) :
- House and Farm:
- Farm/Business only:

15. Has any grant, in respect of the house, been received previously from:
(Please Answer Yes / No)

- The Department of the Environment?
- The Department of Arts, Culture & the Gaeltacht?
- Wicklow County Council?

16. If so please give details of such grants (the nature of the grant, Department or authority which paid, date of payment, amount of grant, reference numbers, etc.)

DECLARATION BY APPLICANT

I declare that –

- (a) The information given by me for the purpose of obtaining a grant is correct,
- (b) I am aware of the conditions of payment for the grant and believe that these conditions are fulfilled, and
- (c) My tax affairs are in order.

I understand that the local authority may make any enquiries from official sources, as it may consider necessary to establish entitlement to the grant.

Applicant's signature _____

Date: _____

Explanatory Memorandum

Grant for the provision or necessary improvement of an individual
water supply to a house.

Water Services Section,
Department of the Environment,
O'Connell Bridge House,
Dublin 2.

Telephone 6793377

REVISED
2ND August 2002

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General

- 1.1 The objective of the grant scheme is to assist households dependent on private individual water supplies who are incurring capital expenditure to –
- provide a piped supply of water for domestic purposes, or
 - remedy serious deficiencies in an existing supply of water for domestic purposes.

The scheme does not apply to houses to which a public or group scheme water supply has already been provided or can reasonably be provided.

- 1.2 Works carried out before a prior inspection by the local authority do not qualify under the scheme.

Eligibility

- 2.1 A person is eligible for a grant if he or she is;

- (a) Providing a piped supply of water to an existing house for the first time, or
- (b) Carrying out improvements to a seriously deficient existing piped supply of water to a house,

where the supply of water concerned is a supply other than a public or group scheme supply.

For the purposes of this memorandum, a group water scheme is a scheme providing a private supply of water by means of a common or shared source of supply and distribution systems.

- 2.2 A person is not eligible for a grant if, in the opinion of the local authority:
- (a) The house concerned is not occupied by the applicant as his or her normal place of residence (e.g. a holiday home).
 - (b) The house concerned is at present connected to a public or group water scheme water supply.
 - (c) The area in which the house is located is or is about to be served by a public water supply or a group scheme water supply.
 - (d) The house concerned is under construction or has been constructed within the previous seven years.
 - (e) A grant for the provision of the house concerned, or the provision or improvement of a water supply to that house has been paid within the previous seven years.

Qualifying Works

3.1 Works qualify under the scheme where they are undertaken to provide or improve a supply of water for domestic purposes in a house and they consist of one or more of the following –

- Drilling or commissioning a new well.
- Rehabilitating an existing well, including deepening or relining an existing bore or the removal of silt.
- Providing or upgrading a supply of water from a surface water source.
- The construction or improvement of a pumphouse, piping or other facilities in connection with the supply of water.
- The provision or improvement of mechanical or electrical equipment or facilities in connection with the supply of water, or
- The provision or improvement of facilities or equipment for the treatment of water.

Works **do not qualify** where, in the opinion of the local authority, -

- (a) they have an approved cost of less than €34.87
- (b) The proposed works exceed what would be required to secure an adequate supply of water for domestic purposes.
- (c) They relate to the installation or improvement of plumbing inside a house,
- (d) They relate to the provision or upgrading of a supply of water for non-domestic purposes.
- (e) They are carried out before the local authority's prior inspection takes place.

Prior Inspection

4.1 The local authority will carry out a prior inspection to –

Determine eligibility and whether the proposed works qualify, and

In the case of an application relating to the improvement of an existing supply, determine whether such supply is seriously deficient.

- 4.2 Where the applicant is not, at the time of application, able to provide full details of the proposed works (for example, in case of a new well) the local authority will only confirm whether or not the applicant is eligible for a grant. The authority will consider whether the relevant works qualify, and determine an approved cost and amount of grant, when full details of such works are provided. The applicant may provide such details after the works have been completed provided a prior inspection has taken place.

Approved Cost

- 5 The approved cost, the amount on the basis of which the amount of grant is calculated, is determined by the local authority. It is an estimate of the reasonable cost of qualifying works.

Amount of grant

- 6.1 The amount of a grant will be –
- (a) 75% of the approved cost (or, where appropriate, the revised approved cost) (paragraphs 10.2 and 10.3 refer) or
- (b) €2031.58
- whichever is the lesser.

Certificate of Provisional Approval

- 7.1 Where the local authority has –
- carried out prior inspection to its satisfaction, and
 - determined that the applicant is eligible, the proposed works qualify, and all other terms and conditions of the scheme are complied with, and
 - determined the approval cost and the amount of grant,
 - it will issue a Certificate of Provisional Approval to the applicant.

Carrying out of Works

After receipt of a Certificate of Provisional Approval, the works concerned may commence. The works must be carried out by a contractor registered for VAT who holds a current Form C2 or tax clearance certificate from the Revenue Commissioners.

Claiming payment

On completion of the works, payment of the grant may be claimed by the applicant by signing the declaration incorporated in the Certificate of Provisional Approval, and returning it together with receipts in respect of qualifying works to the local authority.

Payment of grant

- 8.1 Following receipt of a claim for payment will carry out an inspection of the works to establish that –
- (a) The works proposed in the application have been satisfactorily undertaken and completed, and
 - (b) A water supply, which is satisfactory in both quality and quantity, has been provided.

Once this is established, the grant will be paid.

- 8.2 Where the local authority is of the opinion that the works have not been undertaken in accordance with the application, or have not been satisfactorily completed, the authority may –
- (a) Determine a revised approved cost,
 - (b) Withhold payment of the grant until the applicant carries out such alterations to the existing works or such additional works as may be notified by the authority.
- 8.3 Where the local authority is of the opinion that the actual cost of the qualifying works is less than the approved cost, a revised approved cost will be determined.

Administration and commencement

- 9.1 The scheme is being administrated by each county council. All issues relating to the day-to-day operation of the scheme, including dealing with enquiries, applications and payments, are a matter for the relevant county council (referred to in this memorandum as the “local authority”)

Applications

- 10.1 An application for a grant under this scheme must be made to a local authority on Form WG1 and should be accompanied by a site location map of the house concerned. Where the exact nature and extent of the proposed works are known at the time of making an application, a detailed specification and estimate of cost of proposed works should also be provided.