



WICKLOW COUNTY COUNCIL
Comhairle Chontae Chill Mhantáin
Transportation, Water & Emergency Services Department

APPLICATION FOR LOCAL IMPROVEMENT SCHEME
FOR CONTRIBUTION TO THE COST OF WORKS

Projects may provide for the construction, improvement or reconstruction of roads or bridges and must be of benefit to agricultural production and benefit two or more parcels of land owned or occupied by different persons or serve the public.

- 1) We, the undersigned, being the rated occupiers of agricultural land in the townland(s) referred to at (1) overleaf, hereby apply to Wicklow County Council for a grant towards the cost of the work described in the Schedule overleaf and we hereby request that the work be undertaken by the Council as our Agents. We and each of us hereby agree to be bound in all respects by the terms and conditions of the Scheme as set forth in Part II of the Schedule hereto.
- 2) We hereby appoint and delegate full power to:

Mr./Mrs./Ms.: _____
(Print Name)

Email Address: _____
(Print)

Phone No.: _____

Postal Address: _____
(Print) _____

to act for us in all correspondence and other business arising out of this application and we each agree to be bound by such correspondence and by all acts of the said:

Mr./Mrs./Ms.: _____
(Print Name)

Signature of Applicants' Representative _____
(Nominated at Paragraph 2)

Date: _____

3) LIST 1 - Names of all persons who wish join the application for the Scheme

Applicant (Printed Name & Signature)	Postal Address	Department of Agriculture Herd No.	Hectares owned

(Further names may be written on a separate sheet if required).

LIST 2 - Names of all other persons whose lands or interests would benefit by the proposed works, but do not wish to join /contribute to this application, and have no objection to the scheme progressing must be advised.

If there are no beneficiaries other than those who have signed at List 1 the word 'NONE' should be written here.

Applicant (Printed Name & Signature)	Postal Address	Department of Agriculture Herd No.	Hectares owned

(Further names may be written on a separate sheet if required).

4) I certify that List 1 and List 2 contain the names of all landowners and others whose lands, houses or other property would be served or benefit by the proposed work.

Signature of Representative:
(Nominated at Paragraph 2)

Witnessed by:

SCHEDULE

PART 1 – PARTICULARS OF WORK FOR WHICH APPLICATION IS BEING MADE

1. COUNTY _____

ELECTORAL DIVISION(S) _____

TOWNLAND _____

TYPE OF WORK REQUIRED _____

APPROXIMATE LENGTH
OF PROPOSED WORK
(METRES) _____

2. DESCRIPTION OF EXACT LOCATION OF START AND END OF PROPOSED WORK. A COPY OF AN ORDANCE SURVEY MAP, HIGHLIGHTING THE SECTION OF PRIVATE ROADWAY SHOULD BE SUBMITTED WITH YOUR APPLICATION WITH NAMES OF INDIVIDUALS MARKED:

3. HAS AN APPLICATION FOR ALL, OR A PORTION, OF THE PROPOSED WORK PREVIOUSLY BEEN MADE UNDER THE LOCAL IMPROVEMENT SCHEME?

YES

NO

4. APPROXIMATE DATE AND RESULT OF APPLICATION (IF ANSWERED "YES" TO PREVIOUS QUESTION)

DATE _____

RESULT OF APPLICATION _____

5. HAS THE LOCATION OF THE PROPOSED WORK EVERY BEEN MAINTAINED OR REPAIRED BY THE LOCAL AUTHORITY?

YES

NO

6. DOES THE PROPOSAL SERVE ANY OUTSIDE FAMILIES, OR THE PUBLIC GENERALLY?

YES

NO

7. FOR WHAT PURPOSE DOES IT SERVE? (IF ANSWERED "YES" TO PREVIOUS QUESTION)

8. ARE ALL PERSONS WHOSE INTERESTS OR LANDS WOULD BE AFFECTED IN ANY WAY BY THE PROPOSED WORKS PREPARED TO GIVE THE CONSENT NECESSARY FOR THE LOCAL AUTHORITY TO CARRY OUT THE WORK?

YES

NO

PART 2 – TERMS AND CONDITIONS

1. Eligible projects are those which provide access to parcels of land of which at least two are owned or occupied by different persons engaged in separate agricultural activities, or provides access for harvesting purposes (including turf or seaweed) for two or more persons or shall in the opinion of the county council be used by the public.

The following projects do not comply with the conditions of the Scheme:-

- a) roads serving only houses or buildings occupied or used by persons not engaged in agriculture.
 - b) roads serving only Local Authority cottages, i.e. non-vested cottages.
 - c) roads or drains on bogs being developed commercially for large scale turf production for sale.
 - d) drainage only works
 - e) A road leading to commercial enterprises.
2. The scale of residents' contribution ranges from 10% to 15%. There is a cap of €1,200 on the amount that any individual householder or landowner will be asked to contribute towards the cost of repairs.
 3. The work must be for the joint benefit of two or more adjoining farms, and the benefit to be derived must be reasonably commensurate with the cost.
 4. The work must be strictly necessary and not merely ordinary maintenance or of a kind which the applicants could reasonably be expected to do for themselves but should provide for essential works of a more substantial kind such as strengthening weak sections, resurfacing, opening water channels. Existing fences may also be removed or set back, and new fences provided where necessary and feasible at reasonable cost. In any case the estimated cost of the work must not be less than €4,000.
 5. The applicants must make the necessary apportionment amongst themselves of their respective portions of the joint contribution, and must arrange to collect the agreed amount and lodge it with the Local Authority before the work is put in hands.
 6. Contributions in kind, e.g. free labour or materials will not be accepted in lieu of cash.
 7. The contributors and any other persons whose land or interests appear to be affected by the proposed work must, when required prior to the commencement of operation, sign the prescribed form giving their full consent to the execution of the work including entry to their lands, etc.
 8. The applicants must arrange amongst themselves for the provision without cost to the Local Authority of any lands, which may be required for the construction or widening of the roadway or drain as the case may be.

9. The Local Authority will employ the necessary labour and will arrange to carry out the work subject to the conditions that:
- a) The person in charge of the work will be appointed by Local Authority.
 - b) No person, whether a contributor or not, whose interests are affected will impede the execution of the work by making unreasonable demands on the person or other official in charge.
 - c) Failing the fulfilment of any of these conditions the work would not be put in hands and if already started would be closed down and any unexpended portion of the applicants' contribution returned to them through their representative.
 - d) The payment of a contribution by the applicants will not constitute a claim to employment on the work.
 - e) The Council, in their discretion, will decide on the specification of the work to be done and on the best manner of carrying it out, and the applicants shall not have any claim against the Council for any imperfection which may exist in the finished work, not for any failure to complete the full amount of the work which was envisaged.
 - f) The Council will expend upon the work the sum agreed upon (i.e. the estimated cost) and in the event of that sum not being sufficient to complete the entire work specified, the Local Authority will not have any liability to be bound to expend on the work for its completion any sum in addition to the agreed sum, but the making of a supplementary grant will be considered on its merits if the applicants so request and agree to pay such sum as may be required by way of additional local contribution.
 - g) When the work has been carried out the applicants shall maintain it in good order and repair at their own charge and expense, and the Local Authority will not have any liability for the maintenance of the work.

I certify that I have read the terms and conditions attaching to the eligibility of the scheme and agree to the full terms.

Signed: _____ **(Representative)**

Witness: _____

Date: _____