

WICKLOW COUNTY COUNCIL



**CHECK LIST FOR CONSENT TO SALE OF TENANT
PURCHASE HOUSE**

The following are required:-

- 1) Consent to Sale Application Form fully completed
- 2) Details of the Vendor(s) alternative accommodation to be provided – Evidence of ownership of site and copy of Planning Permission or copy of Contract for Sale to purchase another dwelling.
- 3) Certified copy details of income in respect of the proposed Purchaser(s) for tax year ended 31st December, 20[] and copy Employment Detail Summary for years ended 31st December 20[].
- 4) Confirmation that the proposed Purchaser(s) is/are First Time Buyer(s) and/or currently have no interest in a residential property, is required.
- 5) Copy Folio relating to the property to be provided.
- 6) Sworn Declaration that Vendor(s)/Applicant(s) will not seek to be rehoused by Wicklow County Council in the future.

Please note: If consent is given on submission of a Deed of Transfer there is a sealing fee of €50.00

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APPLICATION FOR CONSENT TO SALE OF TENANT PURCHASE HOUSE

Part (A)

To be completed by Applicant(s)/Tenant Purchaser(s)

Name of Applicant(s)/Tenant Purchaser(s): _____

Address of Property: _____

Date of Purchase: _____

Period of Residence in Property: _____

Where Tenant Purchaser(s) proposes to reside if house is sold:

- (1) A copy of the Contract for Sale to purchase another property is required.
- (2) Or if building a house, a copy of Planning Permission and proof of ownership of the lands.

Reason for disposing of house: _____

Sale price of house: € _____

Signature of Applicant(s)/Tenant Purchaser(s):

Date: _____

Witness: _____

Address: _____

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APPLICATION FOR CONSENT TO SALE OF TENANT PURCHASE HOUSE

Part (B)

To be completed by proposed Purchaser(s)

Name of Purchaser(s): _____

Address: _____

State whether current house is rented, owned, leased, etc.

If owned, please furnish copy Contract for Sale to sell is required.

Occupation: (A)
(B)

Name and Address of Employer(s)

(A) _____

(B) _____

(Certificate of income from Employer(s) or sworn Affidavit to be submitted).

Marital Status: _____

Number in Family: _____

Period of residence in District: _____

Natives of County Wicklow: Yes/No

Where born: _____

Signature of Purchaser(s): _____

Date: _____